



Olive View-UCLA Medical Center
JOB OPPORTUNITY

Perioperative Services
Central Service Technician I

POSITION SUMMARY: Olive View–UCLA Medical Center is seeking well-qualified individual who is interested in working in Central Services. Responsibilities include but are not limited to: Disassembles, decontaminates, cleans and reassembles medical, surgical, and patient care supplies. Assembles utensil sets, single package instruments, sterile containers, and trays for sterilization. Operates steam and gas sterilizers, autoclaves, gamma ray and other processing equipment under guidance of higher level technicians. Reads, interprets, and records sterilization parameters from sterilizer recording mechanism and completes records of sterilization process, chemical/biological test results, and sterilizer cleaning. Loads and unloads supply carts and delivers sterile processed supplies to service areas and collects and delivers used supplies back to processing area. Dispenses supplies to those authorized to obtain them according to established procedures. May fill emergency requests for routine supplies.

This position will report to the Supervisor or Nurse Manager.

Desirable Qualifications:

- ◆ Limited knowledge sterilization, processing, packaging and distribution process.
- ◆ Ability to work as a team member.
- ◆ Self-motivated
- ◆ Good organizational skills and able to prioritize tasks.
- ◆ Adheres to hospital and nursing policies and standards of practice.
- ◆ Excellent customer service skills.
- ◆ Strong critical thinking skills
- ◆ Experience is a plus

Qualifications:

- ◆ Completion of a training assignment or a recognized training program for Central Service Technicians
- ◆ Current and reachable on the Central Service Technician I list or already on the Central Service Technician item

If you are interested, please submit your resume, performance evaluation and your attendance records for the past two years to:

Susanna Mortimer, RN (smortimer@dhs.lacounty.gov)
Nurse Recruitment- 2C206
Phone: (818) 364-3317
Fax: (818) 364-4775

Will remain open until the needs of the department are met

This is not an official examination bulletin
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